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To: AST Leads, Finance Directors, HR Directors, Procurement Directors, SCEIS Alert Recipients

CC: SCEIS Team, SCEIS Service Desk, SCEIS AST

Subject: June 14 SCEIS system maintenance

SCEIS will perform system maintenance 8 a.m.-5 p.m. Saturday, June 14, 2025.

While the planned maintenance is underway, all portions of the SCEIS system will be unavailable.

Enterprise Core Component, Supplier Relationship Management, Business Warehouse (BW), Business Objects, Vendor Registration and SCEIS Central will be available following completion of the planned system maintenance by 5 p.m.

To ensure your agency is prepared for this planned system maintenance, please forward this message to any relevant users and make sure they log out of the system before 8 a.m. Saturday, June 14.

If you have questions, contact the SCEIS Service Desk at 803-896-0001 and select option 2 for SCEIS issues or visit <https://sceis.sc.gov/requests>.

Thank you,
The SCEIS Team